

# Sequoia High School

## PTSA Association Meeting

### Meeting Agenda & Minutes

7:00 PM, Tuesday, December 1, 2015 | Location: Sequoia High School

## Attendees

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In attendance: Sue Anderson, Glenn Bugos, Kelly Bugos, Alex Caballero, Cecilia Canale, Sian Davies, Camille Fischer, Susie Gilbert, Lisa Hane, Alice Henderson, Gayle Hoch, Rachel Krueger, Lauren Pachkowski, Grace Schulz, Jayne Sungail, Janet Trejo

Principal Sean Priest

Guest Speaker: Lori McBride, San Mateo Foster Youth Program, 17<sup>th</sup> District PTA

## Agenda

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- 7:00 – 7:30 Principal Sean Priest – Q&A
- 7:30 – 8:00 Welcome and Call to Order – Lisa Hane
  - Guest Speaker: Lori McBride      San Mateo Foster Youth Program
- 8:00 – 8:05 Approval of minutes
- 8:05 – 8:15 Treasurer’s Report – Sian Davies
- 8:15 – 8:30 Class Reports
  - 2016 – Grad Week Chairs – Cecilia Canale, Pam Ross
  - 2019 – Freshman Parent Update – Susie Gilbert
  - 2018 – Evergreen Sales Update
  - 2017 – Update on Committee Meeting
- 8:30 – 8:45 Committee Reports
  - Reflections – Rachel Levine
  - Visual and Performing Arts Booster Update – Susie Gilbert
- 8:45 – 8:50 Other business
  - Communications Document Update

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Holiday Staff Appreciation Lunch  
8<sup>th</sup> Grade Transition Activities  
8:50 Adjourn

## Meeting Minutes

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General Session started at 7:00 pm

### **Principal Sean Priest: Q&A**

- Commented on the busy, disruptive month of November
- Reported on the cross-departmental teacher exposure
  - Examples include a numeracy lesson led by the math teachers
- Noted the 5 day break, the boiler went out, and it was a cold return
- Mentioned the tour with the 8<sup>th</sup> grade families
  - Planned for another one to be held in January
  - Prospective families were able to see science and art classrooms, walk around the campus, and get questions answered by current students and parents

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Association Meeting called to order at 7:30 pm

### **Lori McBride, San Mateo Foster Youth Program, 17<sup>th</sup> District PTA**

- Presented on Court Schools, Community Schools and Foster Youth Services
- Court Schools:
  - Serve all districts in San Mateo County
  - Hillcrest is for incarcerated youth
  - Camp Glenwood and Camp Kemp are the other Court Schools
  - Youth are in trouble with the law
  - Their stay can span a few weeks to a year
  - Program offer support services, including Project Change for credits
  - Hillcrest could use donations of gently used books and magazines
- Community Schools
  - Gateway Community School serves students who are expelled
  - Youth are often behind in their credits; they return to the district after
  - Program offers lots of support to get the back on track
  - Many English learners
  - SWAG was a three-year grant to combat truancy, offering tutoring and mentoring to encourage youth to stay in school and consider college
  - The district provides transportation (bus) to Gateway

- Foster Youth
  - Youth who live in a foster home
  - 460 in San Mateo County; 138 in grades 9-12
  - Often there are not enough foster homes in this county
  - 38% experience 5 or more placements
  - Less likely to graduate
  - Try to keep them in their home school and provide transportation
- Reviewed ways to donate to the programs
- Noted that the PTSA has a line item in our budget to support these programs

## Agenda & Minutes (Lisa Hane)

*Accepted minutes as presented*

### Financial Report (Sian Davies)

- Reviewed Financial Report for November 1 to 30, 2015
- Mentioned financials for membership dues, Mini-grants, 2016 concessions and 2018 evergreen sales, now closed
- Reviewed checks written from November 1 to 30, 2015

### Checks Written November 1-30

1193	Sequoia High School	Mini Grants Fall 2015 – Staff Grants	\$7,715.00
1194	Sequoia High School	Mini Grants Fall 2015 – Club Grants	\$1,055.00
1195	Kimberly Zillies	Reimbursement - New Teacher Grant	\$150.00
1196	Nancy Ku	Reimbursement - New Teacher Grant	\$150.00
1197	Britt Broome	Reimbursement - New Teacher Grant	\$150.00
1198	Lance Thayer	Reimbursement - New Teacher Grant	\$150.00
1199	Dustin Waters	Reimbursement - New Teacher Grant	\$99.20
1200	Jennifer Hale	Reimbursement - New Teacher Grant	\$150.00
1201	17 <sup>th</sup> District PTA	Superintendents' Luncheon	\$30.00
1202	Attorney General's Registry of Charitable Trusts	Annual Registration Renewal Fee	\$25.00
1203	Lisa Pokorny	Reimbursement – 2016 Grad Night – Football Concessions	\$258.98

*Motion to ratify checks as presented by Alice Henderson*

*Motion carries*

- Reported 376 members; will reach out with list of membership perks in the Sentinel
- Allocated \$500 for San Mateo court schools in the budget
- Noted there is also \$1000 for other family support

## Class Reports

- 2016 (Cecilia)
  - Reported they are selling tickets on campus Friday at lunch
  - Noted that tickets are also available via the PTSA web store for \$65
  - Planned for a direct drive with two emails and mention in the Sentinel
  - Noted that families can apply for help with the ticket cost through the Parent Resource Center
- 2017
  - Met with 10 interested parents
  - Reported that Jill Berry is taking the lead for the finances
  - Planned for meeting next week
- 2018
  - Reported that evergreen sales will be distributed this week
- 2019 (Susie Gilbert)
  - Discussed looking into a designated fundraising

### **Committee Reports**

- Reflections
  - Reported that judging is in progress
  - Mentioned there will be a display case in the main hall
- VPA Boosters (Susie Gilbert)
  - Reported building structure of the organization
  - Worked on creating by-laws and mission; voted on in January
  - Noted the intention to support the staff
  - Communicated a cross-functional approach

### **Other Business**

- Presented the communication guide for families; will post on website
- Reported on the 8<sup>th</sup> Grade Transition activities
  - Campus tours were fun, presented a clean campus, and the students did a great job
  - Many dads attended, so suggested recruiting a few current dads to be guides
  - Approximately 50 attended
- Mentioned the upcoming Holiday Staff Appreciation Lunch
  - Looking for more help with the event; follow link in Sentinel
  - ELAC will provide the entrée and service
  - PTSA provides the side and gifts
- Answered question about Lifetouch photos; look on their website to order
- Announced the International Festival on April 16
  - Committee is forging ahead
  - Plan to meet again in January
  - Plan to show a film again
  - Will reach out to groups and clubs and mention it is a great way to earn money

## Next Meeting

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Next Meeting: Tuesday, February 2<sup>nd</sup>, 2016

## Adjournment

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Meeting adjourned at 8:35 pm

## Scribe

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Respectfully submitted by Rachel Krueger