Sequoia High School Communication Resources — Provided by the SHS PTSA

There are many ways to find out what is happening at Sequoia! Listed below are the main resources that are available.

*Items marked with an asterisk (*) are lists **that you must subscribe to** in order to receive them. Items marked with a pound (#) are usually offered in Spanish.*

Type	Purpose	If distributed, how often and method used?	Originator	Subscribe	Comments
All School Notifications #	Notifications from the SHS admin. or SUHSD. May include school site info, attendance updates or emergencies notifications.	As needed, via e-mail, text or phone depending on selection during annual registration.	SHS Administration or SUHSD	Automatic upon annual registration with SUHSD	To correct errors, contact Jose Heredia jheredia@seq.org
Sentinel *	Newsletter contains articles from the Principal, news about school events and PTSA activities, and other information for parents.	Weekly on Monday, via e-mail.	PTSA	Subscribe at www.sequoiaptsa.org. Members are subscribed upon joining the PTSA.	Send your news to: SequoiaPTSANews @gmail.com
Daily Bulletin * #	Student announcements, daily bell schedule, weekly sports schedules, and some notices for parents.	Daily, via e-mail.	SHS Administration	https://groups.google.com/a/seq.org/forum/#!forum/shs.daily.bulletin	Questions contact Lisa Picchi lpicchi@seq.org
School Loop *	Shows student's current grades, assignments with due dates, and allows for communication with teachers through Loop Mail.	Daily, if requested, via e-mail.	SHS Teachers, Administration and Staff	Parents can receive daily updates by creating a parent account at https://shs-seq-ca.schoolloop.com.	Students create their accounts at school.
Infinite Campus *	Shows student's transcripts, report cards, academic planners, fee payments, food service transactions, attendance, etc.	n/a	SHS Teachers, Administration and Staff	Create parents account at portal.seq.org. Username: Parent Initials with Student ID. Initial password: campus123	Students create their accounts at school.
School Directory #	List of all current SHS students.	Updated monthly.	SUHSD	Available as link on School Loop, in News section. Click 'View All' and look for latest PDF release in News feed.	To make changes, contact Jose Heredia jheredia@seq.org

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College/ Career Emails	Grade-specific emails with information about College and Career planning	Weekly, via e-mail.	Ms. Ignaitis, College/ Career Center	All students/parents are automatically subscribed thru Infinite Campus data.	To change email contact, Jose Heredia jheredia@seq.org or Jerri Port jport@seq.org
Naviance *	Planning system for life after High School. Used by Guidance Office and College/Career Centers to help students.	n/a	School Counselors	Parents may view info through student's account. Or may request an account from the school counselor.	Students create their accounts at school.
Class Lists *	Grade-specific announcements for class-level meetings, events, and fundraising.	As needed, via e-mail.	PTSA	Subscribe at www.sequoiaptsa.org	Be sure to mark the "Class of __" box for your student's graduation year.
English Learner Advisory Council (ELAC) * #	For parents of English Learners to help support their students to achieve academic success	Monthly meetings, generally 1st Tuesday evening.	ELAC	Contact Elvira Macias at Sequoia High School – ext. 60021 or emacias@seq.org	Or contact Lupita Esquivel, ELAC President @ 650-771-7895
Raven Report	Student generated Newspaper published monthly.	Paper copies available on campus. Electronic copies available on SHS website.	SHS Journalism Class	Follow the Raven Report at http://www.issuu.com/ravenreport or via Facebook	Questions – Contact Ms. Vinh - Faculty Advisor, kvinh@seq.org
SHSEF Newsletter #	Newsletter from Sequoia High School Education Foundation	Monthly, via e-mail.	SHSEF	Sign up at www.shsef.org	

Please note: Adding multiple households for one student will require additional steps, so please contact Jose Heredia to update school information and contact each individual organization/group to make other necessary adjustments.

Check the Sequoia website (www.sequoiahs.org) and the District website (www.seq.org) for information on other organizations such as Sports Boosters, Visual/Performing Arts Boosters, student groups, and more.   Rev. 12/1/2015