

Sequoia PTSA General Meeting

Meeting Agenda & Minutes

7:00 PM, March 7, 2017 | Location: Sequoia HS

Attendees

Sian Davies, Lisa Hane, Lauren Pachkowski, Grace Schulz, Jayne Sungail, Laura Larkin, Marlena Griffin, Gayle Hoch, Carmen Alvarado, Cynthia Giovannetti, Camille Fischer, Karol-Ann Coleman, Jane Cotter(student), Julia Ford(student), Ann Berljfa, Brian & Amie Clarke, Rachel Krueger, Suzie Gilbert, Rachel Lavine, Sherri Horan

Agenda

6:30 – 7:00 – Reflections Reception

7:00 – 7:30 – Welcome and Q&A – Principal Sean Priest

7:30 – 7:35 – Welcome, Call to order, Introductions – Lisa Hane

7:35 – 7:40 – Treasurers report – Check Ratifications – Gayle Hoch

7:40 – 8:10 – Presentation from Sequoia students who participated on *Sojourn to the Past* February trip

8:10 – 8:15 – Approval of Minutes

8:15 – 8:20 – ByLaw update – Lauren Pachkowski

8:20 – 8:25 – Nominating Committee update – Lauren Pachkowski

7:30 – 8:40 – Class updates

- **2017** – Grad week chairs – Donna and Jill Berry
- **2018** – Jr. Grad team – Winter basketball and spring baseball concessions

7:40 – 8:10 – Committee Reports

- **Mini-Grants** – Spring launch - Marlena
- **Junior Scholarships** – Glen Bugos
- **Any other business**



8:45 – Adjourn

Meeting Minutes

Meeting called to order at 7:05 pm

Reflections awards presented by Rachel Levine

- Distributed student awards
- Announced two entries went on to State level competition (one literature & one music piece)

Principal Sean Priest –Welcome and Q&A

- Announced music festival on Friday 3/10
- Announced Open House on 3/16 “mellow younger brother of Back to School Night”
 - Recommended a visit to the Science wing and to enjoy outdoor music from Band
- Announced Minimum day on 3/17
- Announced Mr. Kuliga accepted the position of Principal of Small School in Menlo Park

Treasurer’s Report (Gayle)

- Motion made by Sian Davies/second by Rachel Levine
- Motion to approve baseball fundraiser for the junior class made by Sian Davies/seconded by Jayne Sungail

Presentation by Sojourn to the Past

- **Jane Cotter/Julia Ford juniors/teacher: Ms. Coleman-** shared “living Civil Rights experience” from a personal perspective

ByLaws – Lauren Pachkowski

- Reported changes made: 1) job titles, 2) increasing membership dues from \$15 to \$20, and 3) 2-3 members (vs 5) can DEMAND the President call a meeting. Currently under review by the California state PTSA

Nominating Committee –

- Looking for executive members and committee chair members
- Requested names of potential volunteers be given to Lauren and she will connect with the



recommendations

Audit – Rachel Krueger

- Examined the records of the treasurer and found them accurate
- Reported there were a few issues with vendors
- Reported the charges with PayPal
- Reported fraudulent charges
- Noted the need to update contact information at the bank
- Reported payments to district complete

Motion to accept audit as presented by Lauren Pachkowski/second by Rachel Levine

Class Updates (Sian)

- 2017 – Absent from meeting but Lisa reported that all is moving along well
- 2018 – No report

Committee Reports

Mini grants (Marlena)

- Reported 38 grants submitted/more than expected and money will be distributed/also giving partial grants
- Noted Sean Priest will fund some of the grants

Junior Scholarships (Glen)

- Reported the application went live and is on the PTSA website now
- Reported the application process has been streamlined for students
- Noted recommendations provided by Theresa Ignaitis on how to reach the students who are most in need of scholarships

Other business (Lisa)

- Site council – Glenn Bugos reported tardy problem in 1st & 2nd periods. Seeking avenue to notify parent population.

Next Meeting

Next Executive Board meeting: Thursday, April 4, 2017 – location TBD



Adjournment

Meeting adjourned at 8:54 pm

Scribe

Respectfully submitted by Sherri Horan

