

Sequoia PTSA Reflections: Submission Guidelines

Every category requires an entry form and a physical artifact to be turned in to the **Attendance Office** by **3 pm Monday November 5, 2018**. Most also require an electronic submission.

Your entry form must be legible. We highly recommend you type your artist's statement and attach it to the form instead of writing it in by hand.

If you have a **Photography** or a **Literature** entry, you will submit both a print or copy of your work and an electronic version of your work. Turn in your photograph or printed literature entry and your entry form to the Attendance Office. You can put the electronic version of your work in Google Drive and share it with sequoiareflections@gmail.com or you can email it to sequoiareflections@gmail.com.

If you have a **2-dimensional Visual Arts** entry, your work must not be bigger than 24"x30" and paper entries must be mounted on cardboard or mat board. This will protect them from ripping when they are handled. If you can, please take a digital photo of or scan your work. Turn in your artwork and your entry form to the Attendance Office. If you have a photo/scan of your piece, put the electronic version of your work in Google Drive and share it with sequoiareflections@gmail.com or you can email it to sequoiareflections@gmail.com.

If you have a **3-dimensional Visual Arts** entry, you will need to take three digital photos showing different angles of your work. Your entry must be sturdy enough to be moved and displayed and has to be able to be moved by one person. Turn in your entry form and the 3 photos to the Attendance Office. Put the electronic version of your work Google Drive and share it with sequoiareflections@gmail.com or you can email it to sequoiareflections@gmail.com. We will contact you after we get your entry form about seeing the actual piece.

If you have a **Dance Choreography** or a **Film Production** entry, submit your entry on a USB stick. The USB stick and your entry form will be turned in to the Attendance Office. Put the video file of your entry in Google Drive and share it with sequoiareflections@gmail.com.

If you have a **Musical Composition** entry you will submit your entry (both the music being played and the score) on a USB stick and you will put it in Google Drive and share it with sequoiareflections@gmail.com. The USB stick, printed copy of your score or tablature, and your entry form should be turned in to the Attendance Office.